



APPLICATION TO AMEND LEASE

Building Name: _____ Unit# _____ Bedroom# _____ TenantID: _____

Guest Name(s): _____ Application Date: _____
Current Address: _____ Lease Start Date: _____
City/State/Zip: _____ Lease End Date: _____
Phone (w/AreaCode): _____ Email: _____

Amendment Type: Sublease Early Move In Early Termination Paint/Change Amend Terms
 Other: _____

This application refers to the existing Lease Agreement made by and between **Robert Holmes / Holmes Property Management / RentUTK.com at PO Box 1335, Morristown TN 37816-1335** (“Landlord”) and the tenant or tenants noted above (“Tenant”). Landlord and Tenant have previously executed a binding Lease for the rental housing above and Tenant now requests to amend/change said lease and pay **\$50 Amendment Fee** (see below):

Sublease: Tenant requests sublease to _____ for ___ months from _____ to _____.
Tenant understands he/she must find own new guest and Landlord is not obligated to search, advertise or show unit to prospects. Tenant must continue to pay rent to Landlord as usual and collect from sub lessee. Application and Guarantee from sub lessee is required and must be approved by Landlord before move. Other requirements apply per “Lease Amendment – Agreement to Sublease” form available online.

Early Move In: Tenant requests early move in on _____ for reason: _____.
Tenant understands unit may be occupied and current guest is not obligated to move out early. If early move in is approved, unit WILL NOT BE CLEANED or REPAIRED and tenant accepts unit “as is”. See other terms per “Lease Amendment – Early Move In” form available online.

Early Termination: Tenant requests to terminate lease on _____ for reason: _____.
Tenant understands Landlord and Owner have monthly mortgage, maintenance, insurance and tax payment obligations to pay and depend on tenant’s regular and continuing payments as agreed in the lease. No terminations without payment in full of balance due through end of lease (see Sublease to new guest).

Paint/Change: Tenant requests permission from Landlord and Owner to paint and/or change unit as follows:

Tenant understands work/colors/materials must be pre-approved before starting and completed in a clean, neat and professional manner. Landlord may require a deposit or charge tenant for repairs if work is sub-standard or not as agreed. Please see form “Lease Amendment – Paint/Change” for more info.

Amend Terms: Tenant requests permission from Landlord and Owner to amend terms in lease as follows:

Tenant understands Landlord or Owner is not obligated to change agreed terms or respond or re-negotiate leases already signed in good faith. Non-response is not an agreement to changes and advance permission is required (do not intentionally violate lease terms and then ask for forgiveness).

Other: Tenant requests permission from Landlord and Owner to amend lease for other reasons:

Please note special requests may take extra time or cost and may be billable to Tenant at normal rates.

AMENDMENT FEE OF \$50 MUST BE PAID IN ADVANCE BEFORE WE CAN PROCESS YOUR REQUEST!

X _____
Tenant Signature Printed Name Date

Scan and email signed/completed form to Robert Holmes, HolmesProperty@charter.net, 423-586-1770 office... or fax to 423-587-6749

Office Use: Received Date _____ Approved By/Date _____ Disapproved By/Date _____ Reason: _____
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